

# PENSION FUND COMMITTEE FORWARD PLAN

Updated

8-Nov-19

<b>25 November 2019</b>		<b>Aylesbury, County Hall</b>	
<b>Agenda Item</b>	<b>Author</b>	<b>Cyclical Item?</b>	
Apologies	--	Every meeting	
Declarations of interest	--	Every meeting	
Minutes	--	Every meeting	
Buckinghamshire Pension Board Draft Minutes	Steve Mason	4 monthly	
Governance Compliance Statement	Claire Lewis-Smith	Annually	
Forward Plan	Julie Edwards	Every meeting	
Exclusion of Press and Public			
Confidential Minutes			
Buckinghamshire Pension Board Confidential Minutes	Steve Mason	4 monthly	
Triennial Valuation	Barnett-Waddingham	3 Yearly	
Private Markets	Mercer	No	
Brunel Pension Partnership Update - Private Markets	Brunel Pension Partnership	Quarterly	
Pension Fund Performance	Julie Edwards	No	
Date of next meeting / AOB	--		

<b>28 February 2020</b>		<b>Aylesbury, County Hall</b>	
<b>Agenda Item</b>	<b>Author</b>	<b>Cyclical Item?</b>	
Apologies	--	Every meeting	
Declarations of interest	--	Every meeting	
Minutes	--	Every meeting	
Communication Policy Statement	Cheryl Platts	3 Yearly	
Treasury Management Service Level Agreement	Julie Edwards	Annual	
Pension Fund Risk Register	Julie Edwards	6 monthly	
Forward Plan	Julie Edwards	Every meeting	
Exclusion of Press and Public			
Confidential Minutes			
Pension Fund Performance	Julie Edwards	No	
Investment Strategy Review and Investment Strategy Statement	Mercer		
Brunel Pension Partnership Update		Quarterly	
Date of next meeting / AOB	--		

<b>4 June 2020</b>		<b>Aylesbury, County Hall</b>	
<b>Agenda Item</b>	<b>Author</b>	<b>Cyclical Item?</b>	
Election of Chairman / Appointment of Vice-Chairman			
Apologies	--	Every meeting	

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	Updated	8-Nov-19
Declarations of interest	--	Every meeting
Governance Compliance Statement	Claire Lewis-Smith	Annually
Minutes	--	Every meeting
Buckinghamshire Pension Board Draft Minutes	Steve Mason	4-monthly
External Audit Plan	Grant Thornton	Annual
Annual Accounts	Rachael Martinig	Annual
Forward Plan	Julie Edwards	Every meeting
Exclusion of Press and Public		
Confidential Minutes		
Confidential Buckinghamshire Pension Board Draft Minutes	Steve Mason	4 monthly
Pension Fund Performance	Julie Edwards	Quarterly
Brunel Pension Partnership Update		Quarterly
Date of next meeting / AOB	--	

### July 2020

Agenda Item	Aylesbury, County Hall Author	Cyclical Item?
Apologies	--	Every meeting
Declarations of interest	--	Every meeting
Minutes	--	Every meeting
Annual Accounts Audit 2019/20	Rachael Martinig /Grant Thornton	Annually
Pension Fund Annual Report 2019/20	Cheryl Platts	Annually
Forward Plan	Julie Edwards	Every meeting
Exclusion of Press and Public		
Confidential Minutes		
Brunel Pension Partnership Update		Quarterly
Date of next meeting / AOB	--	

### September 2020

Agenda Item	Aylesbury, County Hall Author	Cyclical Item?
Apologies	--	Every meeting
Declarations of interest	--	Every meeting
Minutes	--	Every meeting
Buckinghamshire Pension Board Draft Minutes	Steve Mason	4 monthly
Breaches of the Law	Claire Lewis-Smith	Annually
Pension Fund Risk Register	Julie Edwards	6 monthly
Forward Plan	Julie Edwards	Every meeting

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	Updated	8-Nov-19
Exclusion of Press and Public		
Confidential Minutes		
Buckinghamshire Pension Board Confidential Minutes	Steve Mason	4 monthly
Pension Fund Performance	Julie Edwards	No
Date of next meeting / AOB	--	